

C-47A
20FEB2004

United States Consulate General
360 University Avenue
Toronto, Ontario
M5G 1S4
Tel: (416) 595-1700
Fax: (416) 595-6501

HOURS: 8:30 a.m. to 1:00 p.m. Monday to Friday
CLOSED U.S. AND CANADIAN HOLIDAYS

INSTRUCTIONS FOR APPLYING FOR A CONSULAR REPORT OF BIRTH ABROAD

The Consulate General can issue a Consular Report of Birth Abroad for any U.S. citizen child under age 18 residing in our consular district who was born abroad and who acquired U.S. citizenship at birth. The child's parent or legal guardian must make an application on the child's behalf, and it must be signed before a U.S. Consular Officer.

APPLICATION:

Please follow the instructions on the reverse of the Application for Consular Report of Birth Abroad of a Citizen of the United States of America (Form DS-2029). Complete Section A, items 1-15. Please use black ink, print legibly, and do not abbreviate.

FEE:

The fee for a Consular Report of Birth Abroad is \$65.00 U.S. Please refer to form C-51 for instructions regarding manner of payment.

DOCUMENTS:

A. FOR A CHILD WHO HAS PREVIOUSLY BEEN DOCUMENTED AS A U.S. CITIZEN:

If a child has never been issued a Consular Report of Birth Abroad but has been documented previously with a full validity U.S. passport or Certificate of Citizenship, please present the passport or Certificate of Citizenship and the child's birth certificate. Please see Section B, item 1 for information regarding the proper birth certificate.

B. FOR A CHILD WHO HAS NEVER BEEN DOCUMENTED AS A U.S. CITIZEN:

Please present the documents listed below. In certain circumstances, additional evidence may be required. All documents submitted must be **ORIGINALS**, bearing the seal and signature of the issuing authority, and must be accompanied by one photocopy for each applicant.

(OVER)

1. The child's Canadian **Certified Birth Registration** (long form). This certificate all registered information, including parent's information and signatures. For children born in Ontario, the certificate can be obtained in person from the Office of the Registrar General at 900 Bay Street in Toronto, or by mail from the Office of the Registrar General, 189 Red River Road, Box 4600, Thunder Bay, Ontario P7B 6L8. For further information call: (416) 325-8305 or 1-800-461-2156. You can also check the web site www.cbs.gov.ca. **Please note** that other birth certificates, such as a wallet-sized birth certificate, notification of birth registration, or hospital certificate of birth, are not acceptable.
2. Evidence of the parent's or parents' U.S. citizenship. This may consist of a U.S. passport, U.S. birth certificate, Consular Report of Birth Abroad, Naturalization Certificate, or Certificate of Citizenship.
3. Parents' marriage certificate.
4. Evidence of the termination of any previous marriage of either parent, such as a divorce decree, annulment decree, or death certificate.
5. **AFFIDAVIT OF PARENTAGE AND PHYSICAL PRESENCE IN THE UNITED STATES (Form C-3)**. For a child born outside the United States to **only one U.S. citizen parent**, the U.S. citizen parent must complete Form C-3 and sign it in person before a U.S. Consular Officer, a Notary Public, or a Commissioner qualified to administer oaths. **Please note** that this affidavit does **NOT** need to be completed for a child born outside the United States to **two U.S. citizen parents**, unless one parent was born outside the United States.
6. **EVIDENCE OF U.S. CITIZEN PARENT'S OR PARENTS' PHYSICAL PRESENCE IN THE UNITED STATES PRIOR TO YOUR BIRTH IS REQUIRED.** Examples of documents which can prove physical presence are school records, (transcripts, diplomas, attendance records), employment records (letters from employers, Social Security detailed earnings statements), military service records, tax records, Canadian Immigration record, etc.
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7. **IDENTIFICATION:** Please provide one form of photo identification, such as a passport, driver's license, health card, etc.



U.S. DEPARTMENT OF STATE
**APPLICATION FOR CONSULAR REPORT OF BIRTH ABROAD
 OF A CITIZEN OF THE UNITED STATES OF AMERICA**

OMB NO. 1405-0011
 EXPIRES: 03-31-2001
 Estimated Burden: 20 Minutes

A. THIS SECTION TO BE COMPLETED BY APPLICANT. Please Type or Print Neatly in Blue or Black Ink. See Instructions on Reverse Side.

1. NAME OF CHILD IN FULL (First) (Middle) (Last)		2. SEX <input type="checkbox"/> M <input type="checkbox"/> F	18. Serial No. _____ Date Issued (mm-dd-yyyy) _____ Approved by _____ FS Post _____
3. DATE OF BIRTH (mm-dd-yyyy)	4. HOUR AM PM	5. PLACE OF BIRTH IN FULL (City, State, Country)	

THE FOLLOWING ITEMS PERTAIN TO THE NATURAL PARENTS. COMPLETE FOR BOTH FATHER AND MOTHER.

FATHER	ITEM	MOTHER
	6. FULL NAME (Include mother's maiden name)	
	7. DATE OF BIRTH (Month, day, year)	
	8. PLACE OF BIRTH (City, State, Country)	
	9. PRESENT ADDRESS (Street No., City, State)	
	10. ADDRESS IN UNITED STATES (Street No., City, State)	
	11. EVIDENCE OF U.S. CITIZENSHIP IF ALIEN, SHOW NATIONALITY	
FROM (mm-dd-yyyy) TO (mm-dd-yyyy)	12. PRECISE PERIODS OF PHYSICAL PRESENCE IN UNITED STATES (Do not list individual States. Use additional paper, if necessary)	FROM (mm-dd-yyyy) TO (mm-dd-yyyy)
FROM (mm-dd-yyyy) TO (mm-dd-yyyy) BRANCH OF SERVICE	13. PRECISE PERIODS ABROAD IN U.S. ARMED FORCES, IN OTHER U.S. GOVERNMENT EMPLOYMENT, WITH QUALIFYING INTERNATIONAL ORGANIZATION, OR AS DEPENDENT OF SUCH PERSON (Specify)	FROM (mm-dd-yyyy) TO (mm-dd-yyyy) BRANCH OF SERVICE
	14. PREVIOUS MARRIAGES SHOW DATE AND MANNER OF TERMINATION OF ALL	

15. DATE AND PLACE OF PRESENT MARRIAGE (mm-dd-yyyy, City, State, Country)

B. THIS SECTION TO BE COMPLETED BY CONSULAR OFFICER, NOTARY PUBLIC OR OTHER PERSON QUALIFIED TO ADMINISTER OATH

16. AFFIRMATION: I SOLEMNLY SWEAR (OR AFFIRM) THAT THE STATEMENTS MADE ON THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

NAME OF PERSON PROVIDING INFORMATION		SIGNATURE		RELATIONSHIP TO CHILD	
SUBSCRIBED TO: (SEAL)	TYPED NAME AND TITLE OF OFFICIAL	SIGNATURE OF OFFICIAL	CITY	DATE (mm-dd-yyyy)	

C. THIS SECTION TO BE COMPLETED BY CONSULAR OFFICE

17. DOCUMENTS PRESENTED:

18. (See upper right corner)

APPLICATION FOR A CONSULAR REPORT OF BIRTH

A Consular Report of Birth may be issued for any U.S. citizen child under age 18 who was born abroad and who acquired U.S. citizenship at birth. Only the child's parent or legal guardian may make application on the child's behalf. The application must be signed before a U.S. consular officer, a consular agent or, in the case of children born in U.S. military hospitals, a designated military official. In certain circumstances, the application may be executed before a notary public overseas. (Contact the nearest American Embassy or Consulate for guidance in such cases.)

DOCUMENTARY EVIDENCE

A. For children who have never been documented as U.S. citizens: When an application is made for a Consular Report of Birth for a child who has never been documented as a U.S. citizen, the documentary evidence listed below should be presented. Provisions may be made for documents that are not available. In certain instances, additional evidence may be required to insure full compliance with citizenship law. All documentation submitted must be originals or certified copies of the originals.

1. Child's birth certificate.
2. Evidence of the parent(s) U.S. citizenship. This may consist of a U.S. passport, Consular Report of Birth, Naturalization Certificate, Certificate of Citizenship or U.S. birth certificate. For other forms of acceptable U.S. citizenship evidence, contact the U.S. consul.
3. Parents' marriage certificate.
4. Evidence of the termination of any previous marriages of the parents (divorce decree, annulment decree, or death certificate).

B. For children who have previously been documented as U.S. citizens: When an application is made for a child who has previously been documented as a U.S. citizen, the application need only be accompanied by the documentation issued to the child and the original or a certified copy of the child's birth certificate.

COMPLETION OF THE APPLICATION FOR A CONSULAR REPORT OF BIRTH

Complete Section A, items 1-15 on the first page of this form in accordance with the corresponding numbers below.

1. Enter the name of the child as it is recorded on the local birth certificate. Translations of foreign names are acceptable. If an erroneous name is shown on the birth certificate, an explanatory affidavit from the parent must be presented regarding the correct name. When a child's name has been changed by adoption or certain other legal action amending the child's name retroactive to birth, the new name may be recorded on the application when the legal action has been substantiated by an adoption decree or other documentary evidence, respectively.
2. Check (X) box to indicate whether male or female.
3. Write the month in full. Do not abbreviate. (Example: October 2, 1984).

4. Strike out either A.M. or P.M. and enter the conventional local time as shown on the birth certificate. (Example: 3:00 P.M.) If the time of birth is not shown on the birth certificate, enter the time from memory. Known. If time is not known, write "not known".
5. Enter only the name of the city, state, or province (if applicable), and country.
6. Enter the names of the natural parents including the maiden name of mother.
7. Write the month in full. Do not abbreviate.
8. Enter only the city, state, and country.
9. Use address at the time the application is executed.
10. Enter either address at which parents will be residing or receiving mail upon arrival or return to the United States, or the last address in the U.S. The address should be written out in every instance. Do not write "same" or "same as husband".
11. List the type of document, document number, date and place of issuance, and name of individual as recorded on the document if different than item 6 above. If parent is not a U.S. citizen, show nationality.
12. List periods of physical presence in the U.S. prior to the child's birth in exact detail. Do not include periods that will be mentioned in item 13. Vacation trips abroad, schooling in foreign countries, and any other brief absences cannot be counted as physical presence in the U.S.
13. List periods in detail. Official written evidence from the appropriate governmental department or international organization must be presented to support any periods shown. For names of qualifying organizations, see consul.
14. List all prior marriages in the following manner: Date of marriage, manner of termination, date of termination. If no previous marriages, write "none".
15. Show date and place of marriage of child's parents. If the parents are not intermarried, write "not married".

PRIVACY ACT STATEMENT

The information solicited on this form is authorized by, but not limited to, those statutes codified in Titles 8, 18, and 22, United States Code, and all predecessor statutes whether or not codified, and all regulations issued pursuant to Executive Order 11293 of August 5, 1966. The primary purpose for soliciting the information is to establish citizenship, identity, and entitlement to issuance of a United States passport or related facility, and to properly administer and enforce the laws pertaining thereto.

The information is made available as a routine use on a need-to-know basis to personnel of the Department of State and other Government agencies having statutory or other lawful authority to maintain such information in the performance of their official duties pursuant to a subpoena or court order, and, as set forth in 92CFR 60, Title 22, Code of Federal Regulations (See Federal Register Volume 40, pages 45755, 45756, 47309, and 47420).

Failure to provide the information requested on this form may result in the denial of a United States passport, related document or service to the individual seeking such passport, document or service.



AFFIDAVIT OF PARENTAGE AND PHYSICAL PRESENCE

I, _____, do solemnly swear (or affirm): That I am an American citizen by: (choose one)

1) birth in _____ on _____
(city/town, state) (date)

2) naturalization on _____ before the _____
(date) (name of court)

3) birth abroad on _____ to American parent(s):
(date)

That I have been physically present in the United States as follows:

<u>PLACE</u> (City, State)	<u>DATE</u> (Month/Day/Year)	<u>DATE</u> (Month/Day/Year)
_____	From _____	To _____
_____	From _____	To _____
_____	From _____	To _____

(Continue on separate sheet, if necessary.)

That I have been physically present outside the United States as follows:

<u>PLACE</u> (City, Country)	<u>DATE</u> (Mo./Day/Yr.)	<u>DATE</u> (Mo./Day/Yr.)	<u>PURPOSE*</u>
_____	From _____	To _____	_____
_____	From _____	To _____	_____
_____	From _____	To _____	_____

That my Social Security Number is _____; My military service number is _____ (if applicable);

That I have served in the United States Armed Forces

From: _____ To _____
(date) (date)

That I was married on _____ at _____
(date) (place)
to _____
(name of spouse)

That neither my spouse nor I was previously married before OR that I/my spouse was previously married on _____ to _____
(date) (name)
and that marriage was terminated by death/divorce on _____
(date)

AFFIDAVIT OF PARENTAGE AND PHYSICAL PRESENCE - CONTINUED

That, to the best of my knowledge, I am the natural father/mother of the following children:

<u>NAME</u>	<u>DATE OF BIRTH</u>	<u>PLACE OF BIRTH</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Continue on separate sheet, if necessary.)

That the other parent/s of the above-named child/children is _____
(name)
whom I first met on _____ at _____:
(date) (city, state or country)

That, if any child named above was born out of wedlock and I am the father through whom such child is claiming United States citizenship, I agree to provide financial support for such child until such child reaches the age of eighteen years.

***NOTE:** The preceding phrase may be deleted, however, if it is deleted by a United States citizen who fathered a child born out of wedlock to a foreign woman, the child will **not** be eligible for United States citizenship under Section 309(a) of the Immigration and Nationality Act, as amended on November 14, 1986.

THAT I HAVE THE FOLLOWING ADOPTED CHILDREN:

<u>NAME</u>	<u>DATE OF BIRTH</u>	<u>PLACE OF BIRTH</u>
_____	_____	_____
_____	_____	_____

WARNING: False statements made knowingly and willfully in passport applications or affidavits or other supporting documents are punishable by fine and/or imprisonment under the provisions of 18 USC 1001 and/or 18 USC 1542.

I solemnly swear (or affirm) that the statements made on all of the pages of this affidavit are true and complete to the best of my knowledge and belief and that this affidavit is for the purpose of establishing my relationship to the aforementioned child/children and his/her/their claim to United States citizenship.

(Signature of affiant)

(Present address)
Tel.: _____

SUBSCRIBED AND SWORN TO before me this _____ day of _____ 20____
at _____

SEAL

(Signature of administering officer)

C-51
10/07/2004

American Consulate General
American Citizen Services
360 University Avenue
Toronto, ONT. M5G 1S4
Tel. (416) 595-1700
Fax: (416) 595-6501

PASSPORT AND REPORT OF BIRTH FEES

PASSPORT

Form DS-82 ("pink")

Adults (16 years of age and over) \$55.00 (U.S.)

Form DS-11 ("beige")

Minors (under 16 years of age) Execution fee \$30.00 (U.S.)
Issuance fee \$40.00 (U.S.)

Adults (16 years of age and over) Execution fee \$30.00 (U.S.)
Issuance fee \$55.00 (U.S.)

REPORT OF BIRTH ABROAD

\$65.00 (U.S.)

SHOULD YOU WISH TO PAY IN CANADIAN DOLLARS WHEN PRESENTING YOUR APPLICATION IN PERSON, PLEASE NOTE THAT THE CANADIAN EQUIVALENT IS SUBJECT TO CHANGE WITHOUT NOTICE. IT IS RECOMMENDED THAT YOU CONTACT THE CONSULATE TO ASCERTAIN THE EXCHANGE RATE FOR THAT DAY. YOU MAY ALSO PAY BY MAJOR CREDIT CARD WHEN PAYING IN PERSON.

WE ARE NOT RESPONSIBLE FOR PASSPORTS WHEN SENT VIA REGULAR CANADIAN POST MAIL. WE SUGGEST YOU ENCLOSE \$5.00 IN CANADIAN POSTAGE STAMPS SO THAT ITEMS CAN BE RETURNED VIA REGISTERED MAIL, OR YOU MAY WISH TO PROVIDE A PREPAID EXPRESS POST ENVELOPE. NO CASH OR MONEY ORDERS CAN BE ACCEPTED FOR POSTAGE STAMPS.

When submitting the application by mail, **PLEASE DO NOT MAIL CASH.**
Consular fees should be submitted by:

BANK OR POSTAL MONEY ORDER IN U.S. CURRENCY, made payable to:
American Consulate General, Toronto, Ontario, Canada. **PLEASE NOTE:** U.S.
postal money orders negotiable in the U.S. and possessions are not acceptable.

PERSONAL CHECKS ARE NOT ACCEPTED